

Business Continuity

Eze Business Continuity Planning Services (Eze BCP)

Financial services firms must react swiftly, methodically and successfully when confronted with unexpected business disruptions or risk significant financial loss. This level of response requires extensive business continuity planning to ensure all aspects of the business are evaluated and protected. Effective Business Continuity Planning (BCP) can help minimize financial loss and the negative effects of disruptions on an investment firm's strategic plans, market position, operations, and reputation.

Prudent investment firms are selecting Eze Castle Integration's Eze Business Continuity Planning (Eze BCP) service for creation and maintenance of their BCP plans. Business continuity planning extends well past technology to examine and map critical business processes and operations that must be available during a disruption. Eze BCP covers the full-spectrum of business continuity planning, including impact and risk analysis, plan development and ongoing plan maintenance, to help ensure a firm's operations can easily recover should a disruption occur.

The Eze BCP consultants are certified experts in business continuity planning and possess deep knowledge of the unique operations of financial services firms. This combined expertise means

a client gains a custom, comprehensive BCP plan developed and managed by professionals that understand the client's business.

The Eze BCP service methodology encompasses four key components:

- Risk Assessment
- Business Impact Analysis (BIA)
- Strategy and Plan Development
- Plan Testing, Training and Maintenance

EZE BCP BENEFITS

- Managed by Certified Business Continuity Professionals
- Industry specific experience, knowledge and focus
- Proven methodology
- Bi-annual plan testing and refresh
- Employee walkthrough and training
- Secure online plan hosting
- Complements Eze Disaster Recovery Services

❖ About Eze Castle Integration

Eze Castle Integration (www.eci.com) is the leading provider of technology and IT services to the investment industry. The company's service areas include Startup and Relocation, Outsourced Technology Support, Telecommunications, Disaster Recovery and Business Continuity Planning, Archiving, Storage, and Internet Service. Eze Castle Integration is headquartered in Boston and has offices in New York, San Francisco, Los Angeles, Minneapolis, and Greenwich, CT. © 2006 Eze Castle Integration, Inc.

With more than a decade of experience, Eze Castle Integration has the pedigree, expertise, and resources to deliver custom business and IT solutions that help financial services firms minimize risk and improve operations. The Eze BCP service is delivered by Certified Business Continuity Professionals who understand the stringent requirements for successfully implementing and maintaining a business continuity plan. The Eze BCP consultants follow a proven lifecycle methodology:

Risk Assessment

Identify and prioritize potential business risks and disruptions based on severity and likelihood of occurrence. Key elements of Eze Castle's Risk Assessment phase include:

- Evaluate physical facilities and network to identify single points of failure
- Assess the potential impact of various business disruption scenarios
- Determine the most likely threat scenarios
- Prioritize findings and develop plan roadmap

Business Impact Analysis (BIA)

Collect information on a wide range of areas from recovery assumptions and critical business processes to interdependencies and critical staff. Key elements of Eze Castle's BIA phase include:

- Determine the maximum amount of downtime business processes can withstand as well as recovery point objectives and recovery time objectives
- Map critical business processes and workflows and the supporting applications
- Outline internal and external dependencies
- Determine critical staff members as well as backups with similar skill sets
- Explore future business expansion plans and special circumstances

Strategy and Plan Development

Create department, division and site level plans. Key elements of this phase include:

- Synthesis of Risk Assessment and BIA findings
- Develop plans for department, division and site level contingency

- Review plans with key stakeholders to obtain executive sign-off on plan
- Create offsite, secure web repository where BCP plan is stored for easy access from virtually anywhere during an outage

Plan Testing, Training and Maintenance

Business continuity plans must be updated approximately every six months to ensure they account for changes within the firm as well as changes in risk scenarios. Key elements of this ongoing phase include:

- Conduct regular table top and simulation exercises to help ensure employees are effectively trained
- Review plans bi-annually
- Execute annual Business Impact Analysis and Risk Assessment to help guarantee new threats and business process changes are accurately represented in the BCP plan

MORE INFORMATION

Eze Castle Integration's Eze BCP service covers the full-spectrum of business continuity planning for complete business protection.

**To learn more,
Call today: 800.752.1382
or Visit our website at www.eci.com**

